



कार्यालय रक्षा लेखा प्रधान नियंत्रक (द.प.क.), खातीपुरा रोड, जयपुर -12  
Office of the Principal Controller of Defence Accounts (SWC),  
Khatipura Road, Jaipur-12  
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पशा/1/103/प्रतिनियुक्ति

Circular

दिनांक: 02.09.2019

सेवा में,

- प्रभारी अधिकारी,  
1. समस्त अनुभाग (स्थानीय)  
2. समस्त अधीनस्थ कार्यालय

**विषय: FILLING UP OF VACANCIES FOR THE POST OF ASSISTANT ACCOUNTS OFFICER (AAO) IN NATIONAL INSTITUTE OF COMMUNICATION FINANCE (NICE) ON DEPUTATION BASIS.**

मुख्यालय कार्यालय द्वारा पत्र सं. AN/IX/9129/Deptra/Tel.(DoT)/2019 दिनांक 28.08.2019 के अंतर्गत Govt. Of India, Ministry of Communications का पत्र संख्या No.2-7-DG/Dep/AAO/2013-NICF/II दिनांक 09.08.2019 (छायाप्रति संलग्न) प्राप्त हुआ है, जिसके माध्यम से National Institute of Communication finance (NICF), Department of Telecommunication (DOT) ने Director General, NICF, Ghitrani, New Delhi एवं Ghaziabad कार्यालय से Asst. Accounts Officer के पद हेतु आवेदन माँगे हैं।

उक्त पत्र के अंतर्गत निहित Criteria को पूर्ण करने वाले इच्छुक AAOs / SAS Apprentices से अनुरोध है कि वे अपना नाम एवं आवश्यक जानकारी निर्धारित Proforma (CGDA Website एवं मुख्य कार्यालय Website पर उपलब्ध) में भरकर इस कार्यालय/अनुभाग में दिनांक 09.09.2019 (अपराह्न) तक अवश्य प्रेषित कर दें।

सभी प्राप्ति यह सुनिश्चित कर लें कि अपूर्ण एवं अतिम तिथि के बाद प्राप्त होने वाले प्रार्थना पत्रों पर कोई विचार नहीं किया जाएगा।

समूह अधिकारी (प्रशासन) ने देख लिया है।

— ६५२१ —  
लेखा अधिकारी (प्रशा)

प्रतिलिपि:

प्रभारी अधिकारी,  
देशीय अनुभाग (स्थानीय)

कार्यालय की वेबसाइट पर अपलोड करने हेतु।

— ६५२१ —  
लेखा अधिकारी (प्रशा)



कार्यालय, रक्षा लेखा महानियंत्रक  
OFFICE OF THE CONTROLLER GENERAL OF  
DEFENCE ACCOUNT  
उलान बटार रोड, पालम, दिल्ली छावनी - 10  
ULAN BATAR ROAD, PALAM, DELHI  
CANTT.110010



THROUGH WEBSITE

No.: AN/IX/9129/Deptn/Tel.(DoT)/2019

Dated: 28.08.2019

To,

The PCsDA/CsDA  
The PCA (Fys) Kolkata,  
AN-IV Section (Local)

**SUB: - FILLING UP OF VACANCIES FOR THE POST OF ASSISTANT ACCOUNTS OFFICER (AAO) IN NATIONAL INSTITUTE OF COMMUNICATION FINANCE (NICF) ON DEPUTATION BASIS.**

National Institute of Communication Finance (NICF), Department of Telecommunications (DOT) under Ministry of Communication vide their letter No. 2-7-DG/Dep/AAO/2013-NICF/II dated 09/08/2019 has invited suitable candidates for filling up the post of Assistant Accounts Officer (AAO) on deputation basis.

2. Copy of the ibid NICF letter duly mentioning the pay, eligibility criteria, terms & condition of deputation and other details is enclosed.

3. Eligible and willing AAOs/SAS Apprentices may forward their candidature complete in all respect so as to reach HQs office positively by 15/09/2019 for onward transmission to the deputation department.

4. While forwarding the names of volunteers, it may please be ensured that the officer meets the stated eligibility criteria.

5. The interested/eligible officer may download the circular from CGDA Web site and apply through proper channel.

Encls: As above.

  
(Mukesh Sharma)  
Sr. Account Officer (AN)



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16/8/19

Government of India

Ministry of Communications

Department of Telecommunications

National Institute of Communication Finance

Mehrauli Gurgaon Road, Ghitorni, New Delhi-110047

No.2-7-DG/Dep/AAO/2013-NICF/II

Date: 09.08.2019

**Sub: - Creation of panel for filling of posts of Assistant Accounts Officer (AAO) on deputation basis of suitable officers in NICF.**

1. National Institute of Communication Finance proposes to draw panel of suitable officers for filling up vacant posts of Asstt. Accounts Officers (AAO) in the office of Director General, NICF, Ghitorni, New Delhi and Ghaziabad purely on deputation basis. Officers placed on this panel will be posted against vacancies of post of AAO in due course according to their priority on panel.

2. The eligibility conditions for the posts of AAO is given in the Annexure-'A'. The post carries training allowance as applicable which is exempted from income tax. Presently the training allowance is paid @ 24% on Basic Pay as per 07th CPC. Preference will be given to the applicants having proficiency in MS Office/ PMFS/ GEM, etc.

3. The period of deputation will initially be for three years and likely to be extended up to a period of five years. The pay, terms & conditions of deputation of the officers selected shall be regulated in accordance with Deptt. Of Per. & Trg. OM No. 2/29/91/ establishment (pay-II) dated 05.01.1994 as amended time to time.

4. The Department officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization / department of the Central Government shall ordinarily not exceed three years.

5. The application may be sent in the prescribed proforma shown in Annexure-"B" along with following documents:-

a) Attested copies of ACR/APARs for the previous 5 years.

b) Vigilance/Disciplinary Clearance Certificate.

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6. It is requested that wide publicity may be given amongst staff working under your control. The controlling officers are requested to forward the applications of only those eligible & willing applicants who can be spared immediately on their being selected. Certificate as per Annexure-'C' duly signed by the head of the office may be sent along with applications so as to reach this office on or before 30.09.2019. Applicants will not be permitted to withdraw their application.

7. The Application Form along with Annexures can also be downloaded from [www.nicf.gov.in](http://www.nicf.gov.in).

Encl. - As above



(Anurag Srivastava)

Director

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E-mail: [nicf.moc@gov.in](mailto:nicf.moc@gov.in)

Website: [www.nicf.gov.in](http://www.nicf.gov.in)

Copy for information and necessary action to:-

1. The Controller & Auditor General of India (CAG), 9, Deen Dayal Upadhaya Marg, New Delhi.
2. The Controller General of Defence Accounts (CGDA), Ulan Batar Road, Palam, Delhi Cantonment, New Delhi.
3. The Controller General of Accounts (CGA) Ministry of Finance, 7<sup>th</sup> Floor, Loknaya Bhawan, Khan Market, New Delhi.
4. The Financial Commissioner, Railway Board, Rail Bhawan, Raisina Road, New Delhi.
5. The Dy. Secretary, Finance Department, Govt. Of NCT of Delhi, A-Wing, 4<sup>th</sup> Floor Delhi Secretariat, IP Estate, New Delhi.
6. Office Copy

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Annexure 'A'

Eligibility conditions for appointment of Asstt. Accounts Officer, on deputation basis are as under:-

1. **Name of the Post:** Asstt. Accounts Officer, in the O/o Director General, National Institute of Communication Finance.
2. **Scale of Pay :** Level 8 under CCS (RP) 2016.
3. **Eligibility:** (a) Officers under the Central Government/State Government / Autonomous Bodies.
  - (i) Holding analogous post of AAO on regular basis.
  - Or
  - (ii) Possessing the qualification of passing the SAS or equivalent examination conducted by any of the Organized Accounts Deptt. Of Central/State Govt. and Autonomous Bodies
- (b) The Maximum age limit for appointment on deputation shall not exceed 56 years as on the closing date of receipt of application.
- (c) The applicants should possess good communication skills along with academic orientation. They should also have good command over MS Office. Final selection on deputation would be subject to the outcome of an interview by an internal panel constituted by the NICF.
4. Period of deputation will initially be for a period of three years and likely to be extended up to a period of five years.

Annexure-'B'

PROFORMA

APPLICATION FOR DEPUTATION IN THE DEPARTMENT OF  
TELECOMMUNICATIONS

1. Name:

2. D.O.B. & Age:

3. Whether belong to SC/ST:

4. Educational Qualification:

5. Post held on regular basis with scale of pay:

6. Details of present post held.

a) Designation of the post:

b) Scale of pay and present pay drawn:

c) Date of appointment to the post:

(whether regular/adhoc/ officiating)

7. Details of Employment/ Experience:-

Office/Inst. Orgn.	Post Held	Period	Scale of pay & Present Pay	Nature of Duties
1	2	3	4	5

8. Details of deputation held previously, if any, with full particulars.

9. Choice of Station, if any

10. Contact details of controlling authority

11. Contact Number of candidate

12. Remarks, if any

Signature of the Candidate