


892

|  |   |
|--|---|
| कार्यालय रक्षा लेखा प्रधान नियंत्रक (द.प.क.), खातीपुरा रोड, जयपुर -12<br>Office of the Principal Controller of Defence Accounts (SWC),<br>Khatipura Road, Jaipur-12<br>Fax No. 0141-2388463 Phone No. 0141-2388450, 458 Email: pcdaswc.cgda@nic.in |  |
|--|---|

AN/1/133/MTS to Clerk/Vol.II

Dated: 03.09.2019

To,

- (i) All Sub-offices
- (ii) All section (MO)
- (iii) IFA (SWC) Jaipur
- (iv) IFA (10 Corps) Bathinda

**Sub: Convening of DPC for the vacancy year 2020 regarding promotion of MTS to the grade of Clerk on Seniority-cum-Fitness basis.**

With reference to HQrs office letter No. AN/XI/11401/DPC/2020/MTS to Clerk dated 22.08.2019. It is intimated that in terms of provision laid down at Para (ii) under column 11 of Recruitment Rules of Clerk (i.e. against 5% of vacancy to be filled on seniority-cum-fitness basis) for promotion to the grade of Clerk for the vacancy year 2020. Further as per the provision contained in DoP&T O.M. No. 22011/4/2013-Estt (D) dated 08.05.2017 the crucial date of eligibility for promotion to the grade of Clerk for the vacancy year 2020 is 1<sup>st</sup> January, 2020. Therefore the MTS (i.e. erstwhile Record Clerk promoted up to December, 2008) who fulfill the eligibility criteria for promotion to the grade of Clerk as on 01.01.2020 are to be considered by the DPC for promotion.

Hence, it is requested that the names of the eligible MTS who have fulfilled the above said eligibility criteria as on 01.01.2020 may please be forwarded (in enclosed proforma duly filled in all respect ) to **this section latest by 20.09.2019 (A/N).**

Nil report is also required.

Please acknowledge receipt.

Encls: As above

**Copy to:-**

Officer-in-Charge,  
EDP Section, (Local)

- for uploading on the office website please.

---Sd---  
(Accounts Officer)  
AN-I Section

  
(Accounts Officer)  
AN-I Section

PROFORMA FOR ADJUDICATION REPORT FOR PROMOTION OF MTS (ERSTWHILE RECORD CLERK)  
TO THE GRADE OF CLERK (ON SENIORITY-CUM-FITNESS BASIS) FOR THE VACANCY YEAR 2020.

| Sl. No. | Name | A/c No. | Date of Birth (DD-MM-YYYY) | Date of Offer of Appointment (DD-MM-YYYY) | DOA as Group 'D' (DD-MM-YYYY) | DOP as Record Clerk if any (DD-MM-YYYY) | Whether UR/SC/ST |
|---------|------|---------|----------------------------|---|-------------------------------|---|------------------|
| 1       | 2    | 3       | 4                          | 5   | 6                             | 7                                       | 8                |

| Whether physically handicapped viz. OH, VH or Hearing | Integrity (Certified/Not Certified) | Grading of APARs |         |         |         |         | Recommendations of DPC (FIT/ UNFIT/SEALED COVER) | Organization | Remarks |
|---|-------------------------------------|------------------|---------|---------|---------|---------|--|--------------|---------|
|   |                                     | 9                | 10      | 11      | 12      | 13      |  |              |         |
|   |                                     | 2013-14          | 2014-15 | 2015-16 | 2016-17 | 2017-18 |  |              |         |

Certified that:

1. The individual is not related to any of member of DPC.
2. No disciplinary/vigilance case is pending or being contemplated against the individual.
3. Service particulars have been verified from the service documents and found correct.
4. While adjudicating the case of the above mentioned individual(s), the provisions contained in HQ office circular No. AN/XI/11060/1/Vol IV Dated 18.09.89 have been kept in view by the DPC.
5. No eligible individual falling within the zone of consideration has been omitted.

MEMBER OF DPC-I

MEMBER OF DPC-II

CHAIRMAN OF DPC

APPROVED  
PCDA/CDA