

कार्यालय रक्षा लेखा प्रधान नियंत्रक (द.प.क.), खातीपुरा रोड, जयपुर -12
Office of the Principal Controller of Defence Accounts (SWC),
Khatipura Road, Jaipur-12
Fax No. 0141-2388463 Phone No. 0141-2388450, 458 Email:
pcdaswc.cgda@nic.in



AN/I/197

Dated: 21.06.2019

To,

All SAOs/AOs/AAOs,
Main Office & Sub-offices

Sub: Instruction for processing foreign visits of officers of the Government of India for approval of Screening Committee of Secretaries (SCoS)-reg.

A copy of Ministry of Finance, Department of Expenditure Office Memorandum No. 4(4)/E.Coord/2015 dated 09.05.2019 received under HQrs Office letter No. AN-I/1225/1/TD/I dated 07.06.2019 on the above subject matter is enclosed herewith for information guidance and compliance please.

Encls: As above

---Sd---
(Sachchidanand)
AO (AN-I)

Copy to:-

- | | | | |
|------|--|---|---|
| (i) | All IDAS Officers,
O/o the Pr. CDA (SWC)
Jaipur-302012 | : | for information w.r.t HQrs office
above mentioned letter please. |
| (ii) | The Officer-in-Charge,
EDP section (Local) | : | for uploading on the office website
please. |

h944
(Sachchidanand)
AO (AN-I)

Distribution list:-

- | | |
|-------|----------------------------|
| (i) | PA to Pr.CDA |
| (ii) | Dr. B. K. Verma, Dy. CDA |
| (iii) | Shri Abhishek Sharma, ACDA |
| (iv) | Shri Sushil Riyar, ACDA |

No.4(4)/E.Coord/2015
Government of India
Ministry of Finance
Department of Expenditure

New Delhi, 9th May, 2019

OFFICE MEMORANDUM

Subject: Instructions for processing foreign visits of officers of the Government of India for approval of Screening Committee of Secretaries (SCoS)

Reference is invited to this Department's OM of even number dated 5th January, 2016 and 27th November, 2017 on the subject mentioned above.

2. Ministries/Departments are again directed to ensure that the timeline stipulated for submitting the proposal for foreign visits requiring SCoS and Hon'ble Prime Minister's approval are received 15 days prior to departure date of the delegation but not later than 05 days before date of departure of the delegation. Proposals not adhering to the time frame are hereafter liable to be rejected.

Handwritten: Addl. Secy (A) [Signature]

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(H. Atheli)
Director

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28/5/19
28/5/19

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Handwritten: Dd (F/MO) - on leave
AFA/MO

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80 (11/19)

All Secretaries to the Govt. of India
All Financial Advisers of Ministries/Departments

Copy for information to:

- i) Deputy Secretary, PMO
- ii) Staff Officer to the Cabinet Secretary
- iii) Sr. PPS to Finance Secretary & Secretary(DEA)
- iv) PPS to AS(Pers), DoE

Office of the Secy. (Def. Fin.)
Diary No. 228
Date: 10/5/19

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23/5

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10/5/19
[Signature]

Handwritten: 19/05
Mr. Praveen