

कार्यालय रक्षा लेखा प्रधान नियंत्रक(द.प.क.) खातीपुरा रोड़ जयपुर-12

Office of the Principal Controller of Defence Accounts(SWC), Khatipura Road, Jaipur-12

Fax No. 0141-6605585, 6605545 ,Phone No. 0141-.6605512, 6605511

Part II Office Order No. 272

Dated: 04.11.2015

Sub:- Sanction of Computer Advance for F.Y.2015-16.

- A. Sanction of Competent Authority has been accorded under Rule 15 , 17 (ii) and 21 (5) of GFR Part II Compendium of Rules on Advances (2005 Edition) for grant of Computer advance to the Officials noted in Annexure "A" to the extent of the amount shown against their names or the purchase price of the computer, whichever is less.
- B. The rate of Interest on the above advance for F.Y 2015-16 is yet to be notified.
- C. The recovery of Advance will be made as per column No. 5 of Annexure "A" (exclusive of interest).
- D. The official serving under you may be directed to submit the contingent bill, in duplicate along with quotation of computer and availability certificate to the office immediately.
- E. The Computer should be purchased/acquired maximum **within one month** after the drawl of advance failing which full amount of advance with interest thereon must be refunded to the Govt. immediately. In the event of not fulfilling this condition by Govt. Servant full amount of advance along with penal interest will be recovered from Pay & Allowance. This may please be noted.
- F. The official may please be directed to produce a receipt for purchase of Computer and original T.R for unspent amount of advance if any immediately on purchase of Computer to their respective paying authority (i.e AN-Pay Section)
- G. The official may please be directed to furnish **Form II** within one month from the acquisition of movable property to AN Section for sanction of transaction by PCDA (SWC), Jaipur.
- H. Xerox copies of the following documents duly attested by the Gazetted Officer may also be furnished along with Form II.
- A. Receipt for full amount paid (including Insurance) for purchase of Computer.
- B. Receipt for payment of insurance and insurance policy for the Computer purchased.
- C. Documentary proof for personal saving or other source of Finance if any utilized for purchase of Computer, if cost of Computer is more than advance sanctioned.
- P. The Computer purchased with the help of above advance shall be the property of the Govt. till the recovery of advance with interest thereon, is fully liquidated.
- J. If the individual is not interested to draw the above advance, he may be advised to intimate their unwillingness in writing to this office immediately by Fax/Telegram etc. through proper channel.

P.T.O.

कार्यालय रक्षा लेखा प्रधान नियंत्रक(द.प.क.) खातीपुरा रोड़ जयपुर-12

Office of the Principal Controller of Defence Accounts(SWC), Khatipura Road, Jaipur-12

Fax No. 0141-6605585, 6605545 ,Phone No. 0141-.6605512, 6605511

For Paying Authority:

Please ensure that.

- Q. The official has submitted the availability Certificate of Computer along with contingent bill.
- R. No earlier Computer Advance and the interest thereon is outstanding against the said official.
- S. Please watch submission of original Cash Receipt for purchase of Computer by the official and ensure that purchase has been carried out within one month from the drawl of advance and he has utilized full amount of advance drawn by him/her.
- T. Official has remitted unspent amount of advance if any and TR submitted for adjustment. Please also ensure adjustment of TR promptly.
- U. In case of non-fulfillment of Conditions mentioned above by the officials, necessary action for recovery of full amount of advance with penal interest be taken at your end please.
- V. The amount paid on above account may please be booked to the code head 00/012/25 (PC Advance) as (+) charge in the punching medium.
- G. On actual payment of the Computer Advance to the official the details viz. D.V.No. & Month with exact date of payment of advance may please be intimated to AN Section Main Office immediately.

ANNEXURE 'A'

Sl	Name(Shri/Smt), Designation/A/c no.	Amount of advance applied(in Rs)	No. of Installment for repayment of advance indicated by the applicant (Principal Amount)
1.	Sh Devraj Meena, SA/8337506	30,000/-	15 @ 2000/- pm
2.	Sh Mahesh Kumar Meena, SA/8348120	24,000/-	6 @ 4000/- pm
3.	Sh Randhir Singh, SAO/8327889	54,500/-	150 @ 363/- pm
4.	Sh Ramavtar Chaudhary, SA/8340022	30,000/-	70 @ 429/- pm
5.	Sh Devendra Sharan, Steno/8339745	30,000/-	30 @ 1000/- pm
6.	Sh Manoj Verma, SA/8340812	30,000/-	60 @ 500/- pm
7.	Sh D C Sharma, SA/8340799	30,000/-	60 @ 500/- pm
8.	Sh Suresh Kumar Beniwal, SA/ 8334733	30,000/-	30 @ 1000/- pm
9.	Sh Girdhari Lal Saini, SA/8321457	30,000/-	60 @ 500/- pm
	Total	2,88,500/-	

AN/1/153 dated 04.11.2015


(Sonal Mehlawat)
ACDA(AN)

Copy to:-

- CGDA, Ulan Batar Road, Palam, Delhi Cantt-10
- PCDA(Pension), Allahabad.
- CDA(Funds) Meerut.
- O I/C A/Cs
- O I/C "T"
- O I/C AN-III
- O I/C ECHS Cell
- O I/C AN-PAY