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कार्यालय रक्षा लेखा प्रधान नियंत्रक(द प क) खातीपुरा रोड जयपुर-12

Office of the Principal Controller of Defence Accounts(SWC), Khatipura Road, Jaipur-12

Part I Office Order No. 11

Date: 14.10.2015

Sub: Delegation of Financial Powers.

Under the provisions of Rules 14 & 16 of 'Delegation of Financial Powers Rules 1978', the following powers are hereby delegated by the undersigned to Smt. Sonal Mehlat, IDAS, ACDA with effect from 14.10.2015.

SL No.	Item	Authority	Extent to which powers delegated
1	Advance of pay on transfer	Rule 39 of Compendium Rules on Advances to Central Govt. Servants	Full Powers except IDAS Officers
2	Advance of TA/DA on tour	Rule 48 of CRACGS	--do--
3	Advances in connection with LTC	Rule 52 of CRACGS	--do--
4	Advance in lieu of leave salary	Rule 76 of CRACGS	--do--
5	Grant of Immediate relief to the family of deceased Govt. Servant.	Rule 79 of CRACGS	--do--
6	Grant of Advance in connection with natural calamity.	Rule 64 of CRACGS	Full Powers
7	Counter Signatures of pay bills, Sy. Bills (except Medical bills) and payment of pay and allowances	-	Full Powers
8	Final withdrawal of GPF under Rules 15 & 16 GPF(DS) Rules	Rules 15 & 16 GPF (DS) Rules 1960	Full Powers except IDAS officers
9	Grant of advance from GPF in r/o officers and staff.	GFR Rule 12, 12(i) & (ii)	(i) Normal Cases upto 2/3 of credit balance. (ii) Special cases upto 90% of credit balance.
10	Special pay for promoting small family norms.	Rules 27(ii) FRSR Part-I	Full powers except IDAS officers.
11	Provisional payment of Pay & Allowances upto 3 Months	Para 30(4) of OM Pt-II Vol. III & Para 54 to 59 of Defence Audit Code	All Cases except IDAS Officers
12	Encashment of EL/ HPL.	Rule 39 read with Rule 3(c) list schedule CCS Leave rules.	--do--
13	Payment of CGEIS	GOI MOF DOE OM No.F-7(s)EV/89 dated 15/5/89	--do--
14	Counter Signatures of Pay fixation of DAD Estt	-	--do--
15	Signing of documents pertaining to retirement benefits as Head of Office or otherwise	-	All staff and officers except IDAS officers
16	Cycle Advance/Repair to Bicycle	Annexure to Sch V of DFPR 1978	Full powers
17	Office Contingency powers for incurring contingent expenses, EDP Stationery and Consumables subject to availability of funds.	Annexure to Sch.V of DFPR 1978	Recurring Rs. 2000/- in each case. Non-recurring Rs. 7500/- in each case.
18	To incur expenditure from Office Imprest	-	Full Powers

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19	Local Purchase of rubber stamps and office seals.	Annexure to Sch V of DFPR 1978	Full powers
20	Payment of office telephone/mobile, electricity and water bills		Full Powers

In the absence /leave of Smt. Sonal Mehlawat, ACDA, Sh.Roopwant Soni, Addl.CDA will exercise the powers delegated to Sonal Mehlawat.

Besides, Sonal Mehlawat, IDAS, ACDA is also delegated the powers to sign the cash book and to look after the work related to Cash, Public Fund and Imprest Account.

Part I OO No. 09 dated 21.09.2015 regarding notification of delegation of Financial Powers to Sh Shurveer Singh Sankhalu, IDAS, Asst. CDA, may be treated as cancelled with immediate effect.

No. ANI/145

(Signature)
(Gurjot Kaur)
PCDA(SWC)

Copy to:-

1. PCDA (P) Allahabad.
2. CDA (F) Meerut.
3. All Group Officers in MO.
4. All Section in MO.
5. All Sub Offices under PCDA (SWC).

6. EDP (For uploading the same on website)

(Signature)
(Ram Babu)
SAO (AN)