

रक्षा लेखा प्रधान नियंत्रक (द०प०क०) खातीपुरा रोड - जयपुर-302012
PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS (SWC), KHATIPURA
ROAD, JAIPUR-302012

सं: वेतन/ चिकित्सा/101/ट्यूलिप

दिनांक: 18.04.2017

सेवा में,

प्रभारी अधिकारी

समस्त MES यूनिट (under audit jurisdiction of PCDA(SWC) Jaipur)

समस्त Army यूनिट (under audit jurisdiction of PCDA(SWC) Jaipur)

विषय : Implementation of “**Project Tulip**” for passing Medical reimbursement claims in r/o
Non DAD Defence Civilian Employees


As per direction of CGDA; Delhi Cantt, it has been decided that all Medical reimbursement claims of Non DAD Defence Civilian employee will be processed through “Project Tulip” office automation from this financial year 2017-18. To process the claims through “Project Tulip” certain fields are mandatory to be filled pertaining to each individual so that master file may be created.

It is therefore advised to provide following details:-

1. The original budget allotment letter, if any, for Medical expense along with concerned code head.
2. The **code head** under which the expenditure is to be booked should be mentioned in each claim.
3. **Family detail** (Name/DOB/Gender/Relation) verified from Service Book and countersigned by OI/c.
4. Following additional data of each individual (2 copies) along with each claim in addition to usual information/documents being provided earlier.
 - i. GPF/PRAN No. :8 digit/ 12 digit
 - ii. Employee Name
 - iii. Present Designation
 - iv. Fund Type : GPF/NPS
 - v. Employee Type :Regular/Provisional(T-in)/Retired/Recruit/Conservancy/ Suspension
 - vi. Staff Type :Officer/Non Industrial/Industrial/Conservancy/Field Unit
 - vii. TPTA Class :A1 City/A City/Other City/HOD No staff Car/ HOD Staff Car/ No TPTA
 - viii. HRA Class :X/Y/Z
 - ix. Pay Band before 7 CPC :e.g. PB1(5200-20200) GP 1800 or PB2 (9300-34800) GP 4200 etc.

As all the claims are to be processed through “Project Tulip” above information should invariably be sent along with each claim in absence of which no Medical reimbursement claim will be processed in “Project Tulip”.

समूह अधिकारी ने देख लिया है।


वरिष्ठ अधिकारी
(वेतन चिकित्सा)