

Speed post

No.IA/112/LOAs Conf./2018
O/o the Pr. CDA (S.W.C.)
Khatipura Road, Jaipur-12
Dated - 02.07.2018

To

Local Audit Officer (Army)

Sub:- LAOs Conference to be held in the month of August 2018 on date 09/08/2018 to 10/08/2018 at 11.00 AM

To strengthening/enhancing the quality of Local Audit and improve their efficiency, it has been decided by the competent authority to hold a conference of all LAOs in the month August 2018, on the day 09/08/2018 to 10/08/2018 at 11.00 AM.

2. All LAOs under the jurisdiction of this organization are directed to attend the conference with full preparation and complete details in r/o agenda points finalized as under for discussion in conference.

PART-A

1. Point related to Super Review other than LAO points may be brought with them for discussion.
2. Each LAO shall bring out at least two prospective IAR points for discussion.

PART -B

1. LAOs are requested to make power point presentation with latest position along with oldest date & action plan during the above conference on the following points: -
 - (i) Follow up action of last conference.
 - (ii) Outstanding Audit Objections LA/TA with oldest date as on 31 March 2018, year-wise breakup, Reasons for pendency & gist of objections.
 - (iii) Position of LAP/LACR and completion thereof.
 - (iv) Entry/Exit Conference before & after completion of audit of units.
 - (v) Outstanding CN vouchers/C.P. vouchers- Action taken & Bottle necks.
 - (vi) Outstanding Rent & Allied Charges with reasons & action taken to liquidate them.
 - (vii) Outstanding objections in r/o inspection carried out by the Main Office with year wise break up.
 - (viii) Any other points considered worth discussing during the above meeting may also be reported.
2. Latest position as per AAC and detailed action plan for clearing the o/s demands and objections, outstanding Railway claims & Loss statements etc. as shown in AAC & bottle necks.

3. Further it is also intimated that advance information agenda points from your office may please forwarded to this office on or before 31/03/2018 by Fax.
4. TA/DA is authorizes as per extant orders.
5. LAO himself will attend the meeting. No exemption in any circumstances will be given.
6. The presentation/data should be sent to GO (IA) in advance.

This has been approved by the PCDA

-sd.
GO (IA)

Copy to:-

1. The O I/C -

AN- II Section

For information with a request to arrange the Transport, accommodation, tea, snacks & working lunch.

2. The O/IC

EDP Section

For information & necessary action viz-a-viz the computer in the conference room may be kept ready in working condition & one staff may deputed for operating the computer on the above date. The copy of this letter may be E-mailed to all LAOs immediately as desired by the competent authority & confirm. The letter may also be uploaded on the website of PCDA (SWC) as desired by the competent authority.

3. The O/IC

AN -I -

For necessary action please.

4. The O/IC

R- Section -

For providing necessary stationary (File Folder, Pen, Diary etc.)


Accounts Officer (IA)