

कार्यालय रक्षा लेखा प्रधान नियंत्रक(द.प.क.) खातीपुरा रोड़ जयपुर-12

Office of the Principal Controller of Defence Accounts(SWC), Khatipura Road, Jaipur-12
Fax No. 0141-6605585, 6605545 ,Phone No. 0141-.6605512, 6605511

Part II Office Order No. 271

Dated: 04.11.2015

Subject:- Sanction of Scooter / Motor Cycle Advance for F.Y.2015-16

- A. Sanction of Competent Authority has been accorded under Rule 15, 17(iii), 17 (iv) and 30 of GFR Part II Compendium of Rules on Advances for grant of Scooter/Motor cycle advance to the Officials noted in Annexure "A" to the extent of the amount shown against their names or the purchase price of the Motor Cycle, whichever is less.
- B. The rate of Interest on the above advance for F.Y. 2015-16 is yet to be notified.
- C. The recovery of Advance will be made as per column No. 4 of Annexure "A" (exclusive of interest)
- D. The officials serving under you may be directed to submit the contingent bill, in duplicate along with quotation of vehicle and availability certificate to the office immediately.
- E. The vehicle should be purchased/acquired (with RTO Registration & Insurance) maximum **within one month** after the drawl of advance failing which full amount of advance with interest thereon must be refunded to the Govt. immediately. In the event of not fulfilling this condition by Govt. Servant, full amount of advance along with penal interest will be recovered from Pay & Allowance. This may please be noted.
- F. The official may please be directed to produce a receipt for purchase of vehicle and original T.R for unspent amount of advance, if any, immediately on purchase of vehicle to his respective paying authority (i.e AN-Pay Section)
- G. The official may please be directed to furnish *Form II and Form III* **within one month** from the acquisition of movable property to AN Section for sanction of transaction by PCDA (SWC), Jaipur.
- H. Xerox copies of the following documents duly attested by the Gazetted Officer may also be furnished along with Form II and III.
- A. Receipt for full amount paid (including RTO Tax and Insurance) for purchase of vehicle.
- B. RTO registration of vehicle purchased.
- C. Receipt for payment of insurance and insurance policy for the vehicle purchased.
- D. In case of purchase of Resale Vehicle.
i. RTO registration.
ii. Insurance policy in respect of previous owner &
iii. Receipt for the full amount paid to him/her is also required to be furnished.
- E. Documentary proof for personal saving or other source of Finance if any utilized for purchase of vehicle, if cost of vehicle is more than advance sanctioned.
- I. The vehicle purchased with the help of above advance shall be the property of the Govt. till the recovery of advance with interest thereon, is fully liquidated.
- J. If the individuals are not interested to draw the above advance, they may be advised to intimate their unwillingness in writing to this office immediately through proper channel.

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For Paying Authority:

- Please ensure that.
- A. The official has submitted the availability Certificate of vehicle along with contingent bill.
 - B. No earlier Scooter/Motor Cycle Advance and the interest thereon is outstanding against the said official.
 - C. Please watch submission of original Cash Receipt for purchase of vehicle by the official and ensure that purchase has been carried out(with RTO registration etc.)within one month from the drawl of advance and he has utilized full amount of advance drawn by him/her..
 - D. Official has remitted unspent amount of advance if any and TR submitted for adjustment. Please also ensure adjustment of TR promptly.
 - E. In case of non fulfillment of Conditions mentioned above by the officials, necessary action for recovery of full amount of advance with penal interest be taken at your end p lease.
 - F. The amount paid on above account may please be booked to the code head 00/012/23 as (+) charge in the punching medium.
 - G. On **actual payment** of the Scooter/Motor Cycle Advance to the officials the details viz. D.V.No.& Month with exact date of payment of advance may please be intimated to AN-I Section, Main Office **immediately**.

Annexure "A"

Sl	Name(Shri/Smt), Designation/A/c no.	Amount of advance applied(in Rs)	No. of Installment for repayment of advance indicated by the applicant (Principal Amount)
1.	Sh Manoj Verma, SA/8340812	30,000/-	60 @ 500 pm
2.	Sh Pankaj Kumar, SA	30,000/-	60 @ 500 pm
3.	Sh V K Sandal, SAO/8324404	30,000/-	70 @ 429 pm
4.	Sh Lokesh Kumar Bansal, SA/8339703	30,000/-	30 @ 1000 pm
5.	Sh S N Gupta, AAO/8323628	30,000/-	30 @ 1000 pm
6.	Sh Santosh Kumar, SO(A)/8337084	30,000/-	70 @ 429 pm
7.	Sh Kaluva Ram Meena, SA/8333482	30,000/-	15 @ 2000 pm
8.	Sh Lala Ram Meena, SA/8339732	30,000/-	70 @ 429 pm
	Total	2,40,000/-	

No. AN/1/153 dated 04.11.2015

sd
(Sonal Mehlawat)
ACDA(AN)

Copy to:-

- CGDA, Ulan Batar Road, Palam, Delhi Cantt-10
- PCDA(Pension), Allahabad.
- CDA(Funds) Meerut.
- O I/C A/Cs
- O I/C "T"
- O I/C AN-III
- O I/C ECHS Cell
- O I/C AN-PAY
- AN-III (ACR) Task
- GUARD FILE.