

1. I have not submitted any other claim for LTC for my self or my family member in r/o block 20..... and 20.....
2. I have already drawn TA for LTC in respect a journey performed by me/my wife/ my self with children. This claim is in respect of the journey performed by my wife/myself with children. This claim is in respect of the journey performed by me my wife/ myself with children none of whom traveled with the party on the earlier occasion.
3. That my husband /wife is not employed in Govt. service or that my husband/wife is employed in Govt. service and me concession has not been availed by him/her separately for himself /herself or for any of the family members for me concerned block.
4. The journey has been performed by me /my wife with children to the declared hometown /any place in India viz.
5. That the family member in respect of whose journey the amount has been claimed were entirely dependent.
6. That the journey was actually performed to and from my certified Home / any place in India by the class of accommodation for which has been claimed.
7. Certified that the fare claimed in this bill are by the shortest route.
8. Certified that journey was performed by the Mail/express train.
9. Certified that the students concession has been availed/has not availed.

Dated:

Signature of the Govt. Servant

Certified by the controlling authority:

- a. That the journeys were performed actually to the declared home of the Govt. servant as recorded in his service book/any place in India viz.
- b. That the ticket for the journey has been produced by the Govt. servant and the number, date and amount has noted were the advance has been availed.
- c. That the concession was not availed of more than once in current block of the calendar Year.
- d. That the journey have been performed by Sh. During regular / casual leave.
- e. That Sh. has rendered continuous service for one year or more on the date of commencement of out ward .
- f. That the necessary entries as required under rule have been made in the service book of Sh. Journey. Dependents shown by the individual are actually dependent upon him /her as per service book/records.
- g. Certified that the claims has not been preferred and paid earlier.

Station...Jaipur.....

Date.....

Signature of the Controlling Authority

PAYMENT ORDER (for office use)